

**Overview and Scrutiny Committee
Work programme 2017/18**

Chair Councillor Karen Hastrick

Vice-Chair Councillor Ahsan Khan

Councillors Jagtar Singh Dhindsa, Aga Dychton, Amanda Grimston, Asif Khan, Rabi Martins, Darren Walford and Tim Williams

Date of meeting	Item for agenda	Purpose/outcomes	Officer
22 June 2017	Commissioning Framework: Community Centres – Holywell and Meriden	To receive presentations from each of the community centres funded through the Commissioning Framework and information about the work they carry out	Leisure and Community Section Head / Contract Monitoring Officer (Leisure and Community Team)
	Performance indicators: Quarter 4 2016/17	To review the end of year performance indicators	Deferred to July
	New Task Group: Tackling loneliness	To approve new task group – tackling loneliness	Committee and Scrutiny Officer
	Review recommendations: Conservation Areas Task Group	To review the implementation of the Management of Conservation Areas Task Group’s recommendations	Committee and Scrutiny Officer
	Review recommendations: Parking Strategy (Year 1 recommendations) Task Group	To review the implementation of the Parking Strategy (Year 1 recommendations) Task Group’s recommendations	Committee and Scrutiny Officer

Date of meeting	Item for agenda	Purpose/outcomes	Officer
22 June 2017 (continued)	Community Safety Partnership Task Group: Membership, Chair and Terms of Reference	To approve the membership of the Community Safety Partnership Task Group To agree the task group's chair To agree the updated task group's updated terms of reference	Committee and Scrutiny Officer
	Work Programme 2017/18	To review the work programme for the forthcoming year	Committee and Scrutiny Officer
20 July 2017	Commissioning Framework: Community centres – Orbital (YMCA)	To receive a presentation from one of the community centres funded through the Commissioning Framework and information about the work they carry out	Leisure and Community Section Head
	Performance indicators – overview of PIs	Why does the council have PIs? Can councillors change them, e.g. targets? Are they reported to other organisations, e.g. central government	Head of Corporate Strategy and Communications
	Performance indicators: Quarter 4 2016/17	To review the end of year performance indicators	Head of Corporate Strategy and Communications
	Review: Management of Conservation Areas	Officers to provide a response to the scrutiny committee's questions from the previous meeting, including timeline for implementing recommendations	Urban Design and Conservation Manager

Date of meeting	Item for agenda	Purpose/outcomes	Officer
28 September 2017	Small Grants Fund review – 2016-2017	To review the annual report of the Small Grants Fund	Leisure and Community Section Head
	Commissioning Framework: Community centres – West Watford Community Association	To receive a presentation from one of the community centres funded through the Commissioning Framework and information about the work they carry out	Leisure and Community Section Head
	Performance report: Quarter 1 2017/18	To review the performance indicators for quarter 1 of 2017/18	Head of Corporate Strategy and Communications
	Review: Parking Strategy (Year 1 recommendations)	Officer's to provide a response to the scrutiny committee's questions from the July meeting.	Transport and Infrastructure Section Head / Traffic Engineer
	Scrutiny Proposal: Tall buildings and the council's emergency plan	To consider the proposed task group as discussed at July Council. To agree the task group membership	Committee and Scrutiny Officer
26 October 2017	Call-in only	To consider any called in executive decisions	Committee and Scrutiny Officer
23 November 2017	Commissioning Framework Year 1 (2016-2017) review report	To review the annual report of the Commissioning Framework	Leisure and Community Section Head
	Performance report: Quarter 2 2017/18	To review the performance indicators for quarter 2 of 2017/18	Head of Corporate Strategy and Communications
	Watford 2020		Head of Service Transformation

Date of meeting	Item for agenda	Purpose/outcomes	Officer
20 December 2017	Call-in only	To consider any called in executive decisions	Committee and Scrutiny Officer
18 January 2017			
8 February 2017	Call-in only	To consider any called in executive decisions	Committee and Scrutiny Officer
8 March 2017	Call-in only	To consider any called in executive decisions	Committee and Scrutiny Officer
22 March 2017	Performance report: Quarter 3 2017/18	To review the performance indicators for quarter 3 of 2017/18	

Standing items to be included on all agendas (except those for call-in only)

- Call-in
- Executive decisions progress report
- Updates from chairs of Outsourced Services Scrutiny Panel; Budget Panel; Community Safety Partnership Task Group; Task Groups
- Update from council's representative on the Health Scrutiny Committee
- Work programme
- Dates of next meetings

Items for consideration

- Council's corporate priorities
 - managing the borough's housing needs
 - providing for the town's vulnerable and disadvantaged community
- further information is available in the council's [Corporate Plan](#)

- Customer Service Centre changes (January / March 2018)

Items to be carried forward to 2018/19

- Review of recommendations: Neighbourhood Forum Task Group